



Bullying, Harassment, or Intimidation Reporting Form

DIRECTIONS: Complete this form if you are a student victim, the parent/guardian of a student, a close relative of a student victim, or a school staff member and wish to report an incident of alleged bullying, harassment or intimidation. Return the completed form to the Principal, Mrs. Christine Green. Contact the school for additional information or assistance at any time. Bullying, harassment, or intimidation is serious and will not be tolerated.

In accordance with Maryland law, bullying, harassment, or intimidation means intentional conduct, including verbal, physical, or written conduct or an intentional electronic communication that creates a hostile educational environment by substantially interfering with a student's educational benefits, opportunities, or performance, or with a student's physical or psychological well-being, and is:

- (1) Either (a) motivated by an actual or perceived personal characteristic including race, ethnicity, color, ancestry, national origin, religion, immigration status, sex, gender, gender identity, gender expression, sexual orientation, family/parental status, marital status, age, physical or mental disability, poverty and socio-economic status, or language, or other legally or constitutionally protected attributes or affiliations; (b) sexual in nature; or (c) threatening or seriously intimidating; and
- (2) Either (a) occurs on school property, at a school-sponsored activity or event, or on a school bus; or (b) substantially disrupts the orderly operation of a school.

Cyberbullying is a form of bullying, harassment, and intimidation. "Cyberbullying" means a communication transmitted by means of an electronic device and includes the use of social media sites. Cyberbullying shall include any future applications that fall under "electronic communication." "Electronic communication" means a communication transmitted by means of an electronic device, including a telephone, cellular phone, or tablet.

PLEASE PRINT ALL INFORMATION

Today's date ____/____/____

Person reporting Incident: Name _____

Telephone _____ E-mail _____

Check appropriate box:

☐ Student ☐ Parent/Guardian of student ☐ Close adult relative to student ☐ School staff ☐ Bystander

1. Name of alleged student victim _____ Age _____

Name of alleged student victim _____ Age _____

Name of alleged student victim _____ Age _____

| 2. Name of alleged witness(s) (if known) Please print | Age |
|---|-----|
| | |
| | |
| | |

| 3. Name(s) of alleged offender(s) (if known) Please print | Age | Is alleged offender a student? |
|---|-----|--|
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No |

4. On what date(s) did the incident happen? _____/_____/_____ Mo./Day/Year _____/_____/_____ Mo./Day/Year _____/_____/_____ Mo./Day/Year

5. Where did the incident happen (choose all that apply)?

- ☐ On school property
☐ At a school-sponsored activity or event off school property
☐ On the way to/from school
☐ Via internet – sent off school property ☐ Via internet – sent on school property

6. Check the statement(s) that best describes what happened (check all that apply).

- | | |
|--|---|
| <input type="checkbox"/> Any bullying, harassment, or intimidation that involves physical aggression (specify) _____ | <input type="checkbox"/> Related to the student's perceived sexual orientation |
| <input type="checkbox"/> Getting another person to hit or harm the student | <input type="checkbox"/> Cyber bullying (e.g., social media including Facebook, Twitter, Vine, Snapchat, Periscope, Kik, Instagram, etc.) |
| <input type="checkbox"/> Teasing, name-calling, making critical remarks, Or threatening, in person or by other means | <input type="checkbox"/> Electronic communications (e-mail, text, sexting, etc.) |
| <input type="checkbox"/> Demeaning and making the victim of jokes | <input type="checkbox"/> Racial Harassment |
| <input type="checkbox"/> Making rude and/or threatening gestures | <input type="checkbox"/> Sexual Harassment |
| <input type="checkbox"/> Intimidating, extorting, or exploiting | <input type="checkbox"/> Sexual in nature |
| <input type="checkbox"/> Related to the student's disability | <input type="checkbox"/> Excluding or rejecting the student |
| | <input type="checkbox"/> Spreading harmful rumors or gossip |
| | <input type="checkbox"/> Other (specify) _____ |

7. Why did the bullying, harassment, or intimidation occur? (alleged motives)

If you think the alleged motive of the bullying, harassment, or intimidation was motivated by actual or perceived personal characteristics including race, ethnicity, color, ancestry, national origin, religion, immigration status, sex, gender, gender identity, gender expression, sexual orientation, family/parental status, age, physical or mental disability, poverty and socioeconomic status, or language, or other legally or constitutionally protected attributes or affiliations, please provide detailed information below.

8. Describe the incident(s), including what the alleged offender(s) said or did. (Attach a separate sheet if necessary)

9. Did a physical injury result from this incident?

- ☐ No ☐ Yes, but it did not require medical attention ☐ Yes, and it required medical attention
 If there was a physical injury, do you think there will be permanent effects? ☐ No ☐ Yes

10. Was the student victim absent from school as a result of the incident? ☐ No ☐ Yes

If yes, how many days was the student victim absent from school as a result of the incident? _____

11. Did a psychological injury result from this incident?

- ☐ No ☐ Yes, but psychological services have not been sought ☐ Yes, and psychological services have been sought

12. Is there any additional information you would like to provide? (Attach a separate sheet if necessary)

Signature: _____ Date: _____/_____/_____